

Meeting Agenda

Food Policy Advisory Council– October 25, 2017 10am – 11:30am

Board Room, West Pasco Government Center, 8731 Citizens Drive, New Port Richey, FL 34654

- Welcome/Call to Order/Roll Call
- Updates On Business From Last Meeting
 1. FPAC Membership
 - Resolution 17-31 Amending Resolution 15-165 (adopted BCC 8/15/2017)
 - Membership vacancy advertisement
 - School System position correspondence
 - 2017/2018 Meeting Schedule (Proposed)
 - Election of Officers (annual)
 2. Approval of Minutes/Meeting Notes
 - July 18, 2017 (Special Meeting)
 3. 2016 FPAC Annual Report/Community Food Policy Assessment BCC Presentation Update
 4. Urban Agricultural Ordinance
 - Inquiries
 - Website Update
 - PUDs
 5. 360° Newsletter Column Request
 6. Public Comment
- New Business to Discuss:
 6. Mobile Produce
 7. Other Business
- Informational
 8. UF/IFAS Pasco Master Gardeners – West Pasco Plant Clinic – Tuesdays 10am-2pm – Marchman Technical College, 7825 Campus Drive, New Port Richey
- 9. Next Meeting Date: December 13, 2017 10am – 11:30am, WPGC, Board Room, 8731 Citizens Drive, New Port Richey, FL
- Adjournment

Development Services/Planning & Development Department/Long Range Planning Division

727-847-2411 | West Pasco Government Center, Suite 320 | 8713 Citizens Drive | New Port Richey, FL 34654



FOR IMMEDIATE RELEASE

**Contact: Pasco County
Public Information Officer
Office: 727.815.7177
pio@pascocountyfl.net**

PASCO COUNTY FOOD POLICY COUNCIL SEEKS NEW MEMBERS

~~Certified Nutritionist Needed to Join Council~~

PASCO COUNTY, FL ----

Do you live in Pasco County and possess certified nutritionist credentials? The Pasco County Board of County Commissioners (BCC) is seeking applicants to fill a newly created membership position on the Pasco County Food Policy Advisory Council (FPAC).

The purpose of the Council is to support an “equitable, resilient, local food system” in the county and facilitate the review of responsible policies that improve the access to culturally appropriate, nutritionally sound and affordable food produced in the County. The Council provides credible, well-conceived community food policy advice that can dramatically reduce instances of chronic disease and obesity, preserve agricultural lands, promote agricultural uses throughout the County, and assist in the development of new businesses in the food system sector.

FPAC is a ten member council (9-voting/1-non-voting) that advises the BCC on food policies. FPAC meets quarterly at a minimum and more frequently as agreed upon by vote of the members. Terms are for two years. Meetings are typically held at the West Pasco Government Center, but may vary at the discretion of the Council upon a majority vote. The Planning and Development Department provides support to the Council.

Eligibility requires a valid voter registration card. Prospective applicants may obtain an Appointment Form (application) on the Citizens Advisory Boards & Committees webpage at www.pascocountyfl.net. Forms may be submitted electronically, or printed out and mailed to: Pasco County BCC, West Pasco Government Center, 7530 Little Road, New Port Richey, and FL 34654. Inquiries may be directed to the Planning and Development Department, Long Range Planning Division, FPAC liaison at 727-847-8140 x7615 or mduke@pascocountyfl.net.

More information about the Food Policy Advisory Council is available at the county’s website www.pascocountyfl.net.



Food Policy Advisory Council

2017/2018 Meeting Schedule

2nd Wednesday of each month every 3 months

WPGC BOC Board Room, 8731 Citizens Drive, New Port Richey, FL 34654

October 25, 2017 10am - 11:30am

December 13, 2017 10am – 11:30am

March 14, 2018 10am -11:30am

June 13, 2018 10am - 11:30am

September 12, 2018 10am - 11:30am (mtg space TBD)

December 12, 2018 10am - 11:30am (mtg space TBD)

BY THE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 17-231

A RESOLUTION AMENDING RESOLUTION NO. 15-165 BY THE PASCO COUNTY BOARD OF COUNTY COMMISSIONERS RESTRUCTURING MEMBERSHIP OF THE PASCO COUNTY FOOD POLICY ADVISORY COUNCIL.

WHEREAS, the Pasco County Food Policy Advisory Council (FPAC) established by Resolution No. 15-165, has provided the Pasco County Board of County Commissioners and stakeholders with a forum to encourage the establishment of small businesses; the offering of safe, nutritious, affordable, and locally grown food; the efficient use of land, and preservation and conservation of agriculture; the reduction in food transportation distances; and promotes agricultural educational resources for the local population; and

WHEREAS, on June 14, 2017, at the regularly scheduled FPAC meeting, and again at the July 18, 2017, FPAC Special Meeting, FPAC voted unanimously to recommend to the Pasco County Board of County Commissioners to restructure the membership composition of the FPAC; and

WHEREAS, the restructuring of the FPAC membership composition will add valuable skilled professionals in both voting and non-voting positions; and

WHEREAS, the proposed restructuring of the membership composition of the FPAC will provide credible, well-conceived community food policy advice that can dramatically reduce instances of chronic disease and obesity, preserve agricultural lands, promote agricultural uses throughout the County and assist in the development of new business innovation in the food system sector; and

WHEREAS, the food and agricultural sectors are central to the heritage and economy of Pasco County.

NOW, THEREFORE, BE IT RESOLVED by the Pasco County Board of County Commissioners, in regular session duly assembled, that Resolution No 15-165 be amended as follows:

1. Recitals. The above recitals are true and correct and incorporated herein by reference.

2. Section 3. Composition of the Food Policy Advisory Council and Membership is replaced in its entirety by the following:

"a) Composition: The Pasco County FPAC shall be comprised of nine (9) voting members appointed by the Pasco County Board of County Commissioners and one (1) non-voting member appointed by the Pasco County Board of County Commissioners. The FPAC shall be comprised of:

i. Voting Members:

1. A farmer that resides and farms in Pasco County;
2. A health care professional employed by the Florida Department of Health located in Pasco County;
3. A food/nutrition/agricultural professional that is employed by the District School Board of Pasco;
4. An academic professional specializing in cultural studies and ecology employed by a local university /higher education institution;
5. A local representative from an established farmer's market;
6. An attorney practicing in Pasco County with experience in food systems;
7. A representative from a not-for-profit organization within the food system sector operating in Pasco County;
8. A representative from a grocer/distributor industry.
9. A food/nutrition professional that resides in Pasco County and possesses certified nutritionist credentials.

ii. Non-Voting Member:

1. A professional employed by the University of Florida's Institute of Food/Agriculture Science ("IFAS") program working in Pasco County's Cooperative Extension Program."

DONE AND RESOLVED this 15th day of August, 2017.



BOARD OF COUNTY COMMISSIONERS
OF PASCO COUNTY, FLORIDA



PAULA S. O'NEIL, Ph.D.,
CLERK & COMPTROLLER

APPROVED
IN SESSION
AUG 15 2017
PASCO COUNTY
BCC



MIKE MOORE
CHAIRMAN

BY THE BOARD OF COUNTY COMMISSIONERS

RESOLUTION NO. 15-165

A RESOLUTION BY THE PASCO COUNTY BOARD OF COUNTY COMMISSIONERS ESTABLISHING THE PASCO COUNTY FOOD POLICY ADVISORY COUNCIL; PROVIDING FOR PURPOSE AND DUTIES; PROVIDING FOR COUNCIL ORGANIZATION AND MEMBERSHIP; PROVIDING FOR QUORUM, RULES AND PROCEDURES.

WHEREAS, the Food Policy Advisory Councils (FPAC) established in other communities have provided government officials and stakeholders with a forum to encourage the establishment of small businesses; the offering of safe, nutritious, affordable, and locally grown food; the efficient use of land, and preservation and conservation of agriculture; the reduction in food transportation distances; and to promote agricultural educational resources for the local population; and

WHEREAS, a food system is defined as a network that integrates food production, processing, distribution, consumption and waste management, and

WHEREAS, within Pasco County there is not an existing agency, organization or body dedicated to addressing the implications of County policies, programs, and operations related to the food system and its corresponding impacts on citizens health, environment and economy within Pasco County; and

WHEREAS, based on the Center for Disease Control and Prevention's Behavioral Risk Factor Surveillance Survey performed in 2013, 66% of adults that reside in Pasco County are overweight or obese; and

WHEREAS, all residents of Pasco County should have access to safe, nutritious, affordable, and locally grown food; and

WHEREAS, the proposed Pasco County FPAC will provide credible, well-conceived community food policy advice that can dramatically reduce instances of chronic disease and obesity, preserve agricultural lands, promote agricultural uses throughout the County and assist in the development of new business innovation in the food system sector; and

WHEREAS, the FPAC's initial act will be to perform a comprehensive Food System Analysis providing a snapshot of how food is produced, processed, distributed and disposed of within the County which can become a tool guiding future food system initiatives; and

WHEREAS, the food and agricultural sectors are central to the heritage and economy of Pasco County.

NOW, THEREFORE, BE IT RESOLVED by the Pasco County Board of County Commissioners (BCC), in regular session duly assembled, that the Pasco County Food Policy Advisory Council is hereby established.

Section 1. Purpose of the Food Policy Advisory Council.

The BCC desires to establish the FPAC to support an equitable, resilient, local food system in Pasco County. The FPAC will serve at the discretion of the BCC and will provide advisement to the BCC by adhering to its mission of facilitating the review of responsible policies that improve the access to culturally appropriate, nutritionally sound and affordable food produced in Pasco County.

Section 2. Duties of the Food Policy Advisory Council.

The duties of the FPAC are to:

- a) Provide collaborative, educated insight on food system elements that touch on economic development, food security efforts, preservation and enhancement of agricultural lands, and environmental concerns through community workshops;
- b) support the development and expansion of locally produced foods through venues such as farmers markets and corner stores;
- c) reviewing proposed and existing County ordinances that affect the food system and advise the BCC on a better course of action relative to supporting the County's food system as appropriate;
- d) making recommendations to the BCC concerning County food system elements;
- e) gather, synthesize, and share information regarding community food systems within the County and the municipalities; and
- f) provide an annual status report on the activities that the FPAC has undertaken in support of its Purpose.

Section 3. Composition of the Food Policy Advisory Council and Membership.

- a) Composition: The Pasco County FPAC shall be comprised of up to nine (9) members appointed by the Pasco County Board of County Commissioners. The FPAC shall be comprised of:
 1. a farmer that resides and farms in Pasco County;
 2. a health care professional employed by the Florida Department of Health located in Pasco County;
 3. a food and nutrition professional employed by the Pasco County District School Board;
 4. an academic professional specializing in Cultural Studies and Ecology employed by a local university/higher education institution;
 5. a local representative from an established farmer's market;
 6. an attorney practicing in Pasco County with experience in food systems;
 7. a representative from a not-for-profit organization within the food system sector operating within Pasco County;
 8. a professional employed by the University of Florida's Institute of Food and Agricultural Science (IFAS) working in the Pasco County Cooperative Extension Office; and
 9. a representative from a grocer/distributor industry.

- b) Terms. FPAC members shall be appointed to a two (2) year term with no person serving more than two consecutive terms as a member, except that: a) members appointed for an initial one year term may be reappointed and complete two full two-year terms; b) if an appointment to the FPAC expires before the BCC has appointed a replacement member, then the member whose term has expired shall serve until a successor has been appointed. Terms shall be staggered yearly between odd and even numbered members provided above. Even numbered members will start the first full two year term in June of 2016.
- c) Meetings. The FPAC shall meet at a minimum quarterly or more frequently as agreed upon by the majority vote of the members. A Pasco County staff member from the Planning and Development Department shall provide support based on his/her availability.
- d) Vacancy. If an FPAC member misses more than two meetings in a given year their seat will be reviewed and replaced if agreed by a majority vote of the members. Member vacancies shall be filled in the same manner as the original appointment.
- e) Compensation. Members shall be able to devote the time necessary to participate in the activities of the FPAC. Members shall receive no compensation for the performance of their duties as members of the FPAC; however each member may be paid necessary expenses, as authorized in Section 112.061, Florida Statutes, incurred while engaged in the performance of duties to the extent funds are available and such expenses are approved in advance by the County.

Section 4. Officers, Quorum, and Rules of Procedure.

- a) Chairperson. The FPAC shall elect a Chairperson among the appointed FPAC members to preside at all meetings. The Chairperson shall be elected at the first meeting at which the FPAC is convened and thereafter in June of each year and shall serve until the first meeting in June of the following year. The Chairperson will be responsible for creating meeting agendas with County staff designee. Additionally, the Chairperson will make all presentations, findings and determinations to the Pasco County BCC unless designated to another member and agreed upon by majority vote of the members. The Chairperson shall be subject to the term limits set forth for all members.
- b) Vice-Chairperson. The FPAC shall elect a Vice-Chairperson to preside and act on behalf of the Chairperson during his or her absence. The term of office and method of election for the Vice-Chairperson shall be the same as the Chairperson.
- c) Quorum & Voting. The presence of a majority of the members of the FPAC shall constitute a quorum of the FPAC necessary to take action and transact business. In addition, once quorum requirements have been met, an affirmative vote of the majority of the FPAC members present at a meeting shall be necessary for the FPAC to take any action. A tie vote shall not be considered an affirmative vote. No vacancy in the membership of the FPAC shall impair the right of a quorum to exercise all the rights and perform all the duties of the FPAC.

- d) Conduct. The FPAC shall conduct its meetings in accordance with the current edition of Roberts Rules of Order. All FPAC activities shall be governed by the applicable federal, state, and local ordinances and are deemed to be included in this Resolution the same as though herein written out in full. All FPAC meetings shall be open to the public and subject to the applicable provisions of the Florida open meetings ("Sunshine") laws, Chapter 286, Florida Statutes. The records of the FPAC shall be subject to the applicable provisions of the Florida Public Records Law, Chapter 119, and Florida Statutes. The members of the FPAC shall be subject to the applicable provisions of the Code of Ethics for Public Officers and Employees, Chapter 112, Part III, Florida Statutes, including but not limited to sections 112.313 and 112.3143, Florida Statutes.

Section 5. Meetings.

- a) Meeting Notice. Notice of regular or special meetings of the FPAC and the time and location of each meeting shall be published to the public. FPAC meetings shall be held in a public facility of sufficient size to accommodate those present and at such locations as the FPAC may determine from time to time.
- b) Regular Meetings. The FPAC shall establish a schedule of regular meetings, which shall be held at least quarterly. A schedule of each year's regular meetings shall be distributed to all FPAC members in June of the preceding calendar year.
- c) Special Meetings. The Chairperson may call a special meeting of the FPAC on his/her initiative, at the request of any four (4) members or at the request of the BCC.

Section 6. Term.

Six (6) years after the date of adoption of this Resolution, the Board shall review the activities of the FPAC to determine whether the FPAC still serves a necessary function and should continue in existence.

Section 7. Adoption

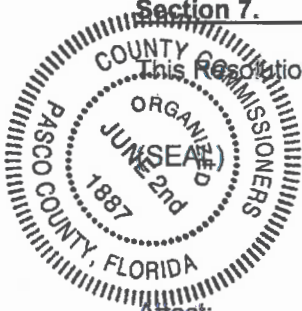
This Resolution shall become effective upon its adoption.


BOARD OF COUNTY COMMISSIONERS
OF PASCO COUNTY, FLORIDA



THEODORE J. SCHRADER,
CHAIRMAN

APPROVED
IN SESSION
MAY 19 2015
PASCO COUNTY
BCC



Attest:


PAULA S. O'NEIL, Ph.D.,
CLERK & COMPTROLLER