



**Horizontal Round Table Meeting Agenda
October 18, 2017
West Pasco Government Center
New Port Richey Staff Development Room
2:00 PM – 3:00 PM**

1. Process Mapping 15-minutes Review – (Melisa Walguanery/Vanessa Rogers)

Process mapping continuing. Bingo license processing mapping as an example was provided. Opportunity to review (tree removal permits). Found some bottlenecks which will be worked through.

Couple weeks notice to the Horizontal round table stakeholders in order for them to bring the appropriate personnel and to have a chance to review to bring to the table for discussion. Send the ones already done, and in the future, those ones too.

Need a comprehensive list of all the process maps: done and future.

2. Round Table Meeting Minutes emailed to the distribution list, rather than posting on the website? – (Toxey Hall)

Meeting minutes are done but are put on the website. The meeting notes should be sent to the stakeholders per the distribution list for the horizontal round table. Provide both (on the web-site and e-mailed to horizontal round table).

3. Schedule for Review – DRC Meeting Schedule - (Corelynn Howell)

The DRC has been changed as follows:

November 9th DRC hearing is in New Port Richey

November 30th hearing is in Dade City

This was approved by the October 10th BCC

4. Round 3 Submittal Review Fee – (Corelynn Howell)

This was a previous discussion about round 3 review comments and the associated fees. This has already been vetted.

5. Bonding – (Eddie Elmore)

- **Status of streamlining the process - Does it requires BOCC approval? Yes**
- **Bond format – It appears to be inconsistent with each project.**
- **Roadway Restoration Bonds – Are they enforceable?**
- **Maintenance Bonds - Should these be required on local roads?**

Need an update as to what is happening with this process.



Procedural changes need to be done to the bonding process. Bond is being sent back a number of times because of changes. Bonding doesn't seem to be the same with each bond. Next meeting the horizontal round table stakeholders can bring forward issues/concerns to the table for discussion. Need to have Flip and Mike Sylvestre at the next meeting to discuss.

6. Engineering Inspections – (Eddie Elmore)

- Implement “final clearance letter” after a clean punch list is issued.
- Setting bond acceptance dates.

Need a final letter after the final –clean punch list has been issued for the project.
Final letter for when the bond was issued so dates can be tracked better.

7. Allowable Reinforced Concrete Pipe Repair Methods When Videoing Indicates an Issue – (Margaret Smith/Branford Adumuah/Will Poon)

County teams are evaluating and preparing an Ordinance in order to provide clarity. Other departments/divisions are reviewing the proposed ordinance. Need any input for thoughts on this issue. Needs to be brought back to the ODT for further review of the Ordinance. Nicki has been working on this.

Stakeholders need to contact Will or Joaquin with any suggestions for this ordinance.
Using the Matrix Chuck Wilson referred to and FDOT requirements and making it fit as Pasco's own.

8. Master Agreement for Decorative Street Signs – (Gary Miller/Vanessa Rogers/Mike Bunk)

License and maintenance agreements for the decorative signs in the subdivisions. Vanessa is the Pasco team member that takes care of these. The right-of-way use permits are handled by Gary O. Miller.

Mike Bunk has a different license and maintenance agreement than Planning and Development. The landscaping and sign scape license and maintenance agreement is similar. License and maintenance agreements for CDD and non-CDD is a BCC approved document. This document, if changed, would need BCC approval. Why can't all these license and maintenance agreements be combined?

Bring this item to the ODT meeting in order to discuss with the team to see if something can be done to make this a similar process.

Old Business:

1. Status of delegation of driveway spacing, etc. to DOT on DOT roadways? (Ahsan Khalil)

County will enforce the same driveway spacing requirements/ criteria along FDOT roadways. All other non-FDOT roadways will use the driveway spacing requirements/ criteria under the current Pasco County Land Development Code.

Consultants prefer all driveway connection review be under the purview of the FDOT without input from Pasco County staff. County Engineer request to reserve the option to provide input from FDOT's recommendations/ and/or approval for any deviations beyond 10% from the Pasco County LDC Section 901.3.

10/18/17: Continue review of this because FDOT does not get involved with Pasco County's access management. The County needs to have the opportunity to review for cross-access, etc. David Goldstein said that the County could enforce the access onto FDOT roadways.

Pasco team is working on 901.3 Access Management deviations where they can be approved by Margaret Smith (County Engineer) unless the applicant disagrees with staff, then it will go to the DRC. This is similar to other alternative standards requests that are approved administratively. Ahsan needs to develop some language in order for it to be brought forward to the ODT meeting which is in November. All of Section 901.3 will be looked at. Need to send new language (once reviewed by Pasco team) to stakeholders for their review.

Zoning Milestones Deadline Chart – (Ernie Monaco)

Rezoning schedule in order to provide customers with solid hearing dates and certainty when application is submitted. Ernie was in a meeting to discuss this issue with upper team members and stakeholders. Discussion to include MPUD rezonings but needs to be discussed further before this is implemented. There are different issues with an MPUD then there are with Euclidian zonings.

2. LDC Re-write Update – (Kristen Hughes/Michele Crary)



Ordinance 17-30
Filed with State.pdf

Workshop with the BCC on October 17th to discuss. Hiring four new employees to work on the re-write for the LDC (Land Development Code). Presented a generic schedule to the BCC to start January 2018 and probably working through two years before it will be complete. Public engagement - stakeholders engagement team;(Simplify LDC, project review regulations are going to be looked at). Entire LDC re-write down to bare bones. Simplifying, certainty and providing more flexibility without having alternative standards. DRC involvement most likely to be reduced in some situations. Raise the bar for new projects. Reach "Premier County" status. Comprehensive Plan update – technical data update from seven years ago, not an entire re-write. Comprehensive Plan works.

3. ACCELA Update – (Francesca Escoto) Schedule on next meeting.



***Next Horizontal Round Table Meeting is scheduled for November 22, 2017 in the
Staff Development Room at the West Pasco Government Center
"Bringing Opportunities Home"
"Pasco County—Florida's premier county"***

horizontal Round table meetings are the third Wednesday of every month. November 15th next meeting. Need to find another meeting room since the staff development room will be occupied. December 20th meeting.