

CHARTER ADVISORY COMMITTEE

ANNOTATED MINUTES

PREPARED IN THE OFFICE OF  
PAULA S. O'NEIL, CLERK & COMPTROLLER

THE MINUTES WERE PREPARED  
IN AGENDA ORDER AS PUBLISHED AND NOT IN THE  
ORDER THE ITEMS WERE HEARD

MAY 11, 2015

2:30 P.M.

SCHOOL BOARD'S DISTRICT OFFICE COMPLEX  
BUILDING #3 NORTH – BOARD ROOM  
7205 LAND O'LAKES BOULEVARD, LAND O'LAKES, FL 34638

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Charter Commission Members

Michael Cox, Chairman  
Randy Maggard, Vice-Chairman  
Steve Booth  
Gary Bradford - **ABSENT**  
Billy E. Brown  
Mel Eakley  
Robert Eckard  
John J. Gallagher  
Candace Glewen  
Chuck Grey  
Jim Driscoll  
John Kinsman  
Dewey Mitchell  
Mike Ryan  
Bill Woodard

Charter Commission Alternates

Cliff McDuffie, District 1  
Joseph Poblick, District 2  
Dominic Scannavino, District 3  
Pattie Spoeth, District 4  
Cami Austin, District 5

Advisory Staff

Michele Baker, County Administrator  
Jeffrey Steinsnyder, County Attorney  
Richard Gehring, Planning and Development Administrator  
Kurt Spitzer, Consultant

## **1. Call to Order and Introductions – BCC Chair**

Board of County Commissioners Chairman Ted Schrader called the meeting to order at 2:30 p.m. He welcomed everyone to the inaugural meeting of the Charter Advisory Committee.

Ms. Donalee Schmidt, Deputy Clerk, gave the Invocation and led the Pledge of Allegiance to the Flag.

### **- Members of the Charter Advisory Committee**

Ms. Schmidt called the roll. All Committee Members and Alternates were present with the exception of Mr. Gary Bradford who was absent.

BCC Chairman Schrader recognized elected officials in attendance and thanked the Pasco County School District for the use of their facility.

Each Committee Member stated their name for the record.

### **- County Staff**

BCC Chairman Schrader introduced the County Staff members.

### **- Consultant to the Committee**

BCC Chairman Schrader introduced Mr. Kurt Spitzer.

## **2. Nomination and Election of Chair and Vice-Chair – BCC Chair**

Mr. Michael Cox and Mr. Randy Maggard were nominated to serve as Chairman.

The Committee approved to elect Mr. Michael Cox to serve as Chairman with Mr. Ryan, Mr. Kinsman, Mr. Eakley, Mr. Brown and Mr. Maggard voting nay; motion carried.

The Committee approved to elect Mr. Randy Maggard as Vice-Chairman; motion carried unanimously.

## **3. Duties/Responsibilities of the Charter Advisory Committee – County Attorney**

- **Provisions of BCC Resolution 15-104**

Mr. Steinsnyder reviewed the Resolution and the Committee's responsibilities. The Committee would need to have their recommendation to the Board of County Commissioners by June 1, 2016 in order for the item to appear on the ballot for the 2016 Election.

- **Constraints of General Law and Florida Constitution**

Mr. Steinsnyder reviewed the various types of Charter governments and noted the Charter could not undue General Law and could not change the form of taxation.

- **Florida Sunshine Law**

Mr. Steinsnyder spoke extensively regarding the requirements of the Sunshine Law, the penalties involved with Sunshine violations, and public records. He noted a website had been established for the Committee and responded to various questions from the Committee Members regarding the procedures to be followed.

**4. Charter Counties – Kurt Spitzer**

Ms. Baker stated the Board of County Commissioners had authorized the hiring and payment for the consultant, Mr. Kurt Spitzer.

Mr. Spitzer reviewed his background and past work with counties and Charter Commissions.

- **History**
- **Practices**
- **Options**

Mr. Spitzer provided an extensive PowerPoint presentation regarding the history of Florida County governments and key provisions of Charter Governments.

**5. Review of Draft Committee Bylaws/Operating Rules – CAC Chair**

Approved to limit public comment to three minutes per individual or five minutes for a group representative, unless otherwise extended by the Chairman; motion carried unanimously.

Approved to place public comment after the roll call on the Agenda for Regular Meetings; motion carried unanimously.

It was the consensus of the Committee that the Alternates would participate in the discussions held but would not vote.

#### **6. Future Meetings Dates, Schedule and Timeline – CAC Chair**

Approved to schedule the Committee meetings every 2<sup>nd</sup> and 4<sup>th</sup> Monday beginning on June 8, 2015; motion carried unanimously.

#### **7. Public Outreach and Education – CAC Chair**

Discussion followed regarding future presentations before the Committee; identification of the issues to discuss; the need to hear from individuals who had Charter governments; meeting locations; and the costs associated with televising the Committee meetings.

Approved to televise the Committee meetings; motion carried unanimously.

#### **8. Public Comment – CAC Chair**

Mr. John Russell, Mr. Calvin Branche, Ms. Dyanne Burns, Ms. Joan Schapiro, Mr. Ronald Valentine, Mr. Dan Callahan, Mr. William Dumas, Mr. Clay Colson, Mr. Kenny Blankenship, and Ms. Pat Mulieri spoke under public comment regarding the Charter process; the composition of the Committee; public input; financial impacts; utility taxes; and meeting accommodations.

#### **9. Other Business – CAC Chair**

The Committee and Staff discussed the Bylaws which referenced the School District as the meeting location and public comment requirements.

Approved to hold public comment after meeting presentations and to approve the meeting minutes at the end of the meeting; motion carried unanimously.

**10. Adjournment**

Approved to adjourn the meeting.

The meeting adjourned at 5:32 p.m.

CHARTER ADVISORY COMMITTEE  
REGULAR MEETING  
MAY 11, 2015

*Paula S. O'Neil, Clerk & Comptroller*

Prepared by: \_\_\_\_\_  
Donalee Schmidt, Operations Lead  
Board Records Department