



## **NOTICE OF SOLE SOURCE**

This is a notice of intent from the Director of Purchasing to the Board of County Commissioners of Pasco County, to award the following sole source purchase.

**SOLE SOURCE PURPOSE:** Additional ArcGIS Licenses

**INTENDED AWARD TO:** Environmental Systems Research Institute, Inc.

**INTENDED AMOUNT OF AWARD:** \$34,700.00

If the protest relates to the award of a sole source, a written protest must be filed no later than 5:00 p.m., on the seventh (7<sup>th</sup>) business day after posting of the award recommendation.

**Failure to file a protest within the time prescribed in Section 2-124 of the Pasco County Amended Purchasing Ordinance (Ord. 18-16) shall constitute a waiver of any such protest.**

Further questions regarding the award of this solicitation should be submitted to the Purchasing Department at 727-847-8194.

A handwritten signature in blue ink that reads "Stacey Ziegler".

Stacey M. Ziegler  
Purchasing Director  
Pasco County Board of County Commissioners

Posted on 3/21/2019

**PURCHASING DEPARTMENT**

727.847.8194 | Internal Services Building | 7536 State Street, Suite 221 | New Port Richey, FL 34654

JUSTIFICATION FOR PURCHASES EXEMPTED FROM COMPETITION  
PASCO COUNTY BOARD OF COUNTY COMMISSIONERS

Buyer/PA: Brooke Baker  
Requisition No.: 1891  
Dollar Amount: \$34,700.00

This questionnaire has been designed to assist staff in relating information necessary in the processing of requisitions for sole source or purchases exempted from competition. **PLEASE FILL OUT FORM COMPLETELY AND PROVIDE DETAILED JUSTIFICATION AND ALL BACKUP INFORMATION.**

Name, manufacturer, and model number of item(s) to be purchased: Additional ArcGIS licenses

Name of recommended source: Environmental Systems Research Institute (ESRI)

Source of purchase (PLEASE CHECK ONLY ONE THAT APPLIES):

1.  Sole source – Available from only one source (This requires a sole source verification letter from the sole source provider signed and dated within the fiscal year of use).
2.  Cooperative purchase with other unit of government—Contract No: \_\_\_\_\_
3.  Florida State Contract No: \_\_\_\_\_
4.  Exempt purchase – In accordance with Section 2-103 (b), Purchasing Ordinance (indicate below):
  - (1) there exists only one (1) responsible source;
  - (2) although there exists more than one responsible source, a competitive process cannot reasonably be used or, if used, will result in a substantially higher cost to the County, will otherwise injure the County's financial interests or will substantially impede the County's administrative functions or the delivery of services to the public;
  - (3) a particular material or service is required to maintain interchangeability or compatibility as a part of an existing integrated system;
  - (4) a particular material or service is required in order to standardize or maintain standardization for the purpose of reducing financial investment or simplifying administration;
  - (5) the material is perishable;
  - (6) the material qualifies as an object of fine art;
  - (7) a particular material is required to match materials in use, so as to produce visual harmony;
  - (8) a particular material is prescribed by a professional advisor or consultant;
  - (9) a particular material is required to enable use by a specific individual; or
  - (10) the material or service is the subject of a change order.
  - (11) Renewal of software licenses and associated proprietary maintenance and support services.
  - (12) Membership dues and fees for trade, professional, government and related associations.
  - (13) Equipment maintenance, services, parts, and/or warranties, education and/or training, which are provided by manufacturers or authorized providers.
  - (14) Utilities (water supply systems, sewer systems, pipelines, electric power transmission systems, natural gas systems, etc.) and other related natural monopolies (railroads, utility authorities, etc.).
  - (15) Registrations, licenses, certifications and related products required by government and regulatory agencies.

- (16) Goods and/or services provided by other public entities (cities, counties, colleges, universities, etc.).
- (17) Advertising including, but not limited to, meeting notices, advertisement for bids, employment offerings, marketing campaigns (recycling, awareness, tourism, etc.), and other required advertisements in newspapers, magazines, and other media.
- (18) Postage and parcel services.
- (19) Medical supplies, medical equipment, and pharmaceuticals.
- (20) Purchase of library books, reference books and materials, electronic books, audio books, music materials, audiovisual materials, compact discs (CD), digital video disc (DVD), electronic resources and media (e.g. databases, etc.), periodicals and related subscriptions, education and personnel tests, textbooks, printed instructional materials films, filmstrips, videotapes, disc or tape recordings or similar audiovisual materials and for reference books, periodicals and printed library cards where such materials are purchased directly from the producer, publisher or authorized distributor, the owner of the copyright or patent, an exclusive agent within the state, a governmental agency or a recognized educational institution, provided they such purchases are in the best interest of the County.
- (21) Professional services that include, but are not limited to, physicians, real estate appraisers, insurance consultants, insurance administrators, geologists, hydro geotechnical consultants, and certified public accountants.
- (22) Legal services that include, but are not limited to, retaining services of law firms, outside counsel, process servers, investigators, expert witnesses, trial consultants or similar persons or firms deemed by the County Attorney, for any reason, as necessary to address the County's legal needs. Such firms or persons shall be selected by the County Attorney.
- (23) Employee recruitment services that include, but are not limited to, temporary employment services, recruitment or headhunter services, and job posting services.

**Justification for Exemption (PLEASE PROVIDE A DETAILED EXPLANATION AND IF NEEDED ATTACH EXTRA SHEET)**

All mapping and map server software is created using the ESRI ArcGIS product line. Environmental Systems Research Institute is the only provider of ArcGIS software. The licenses that we are purchasing are to create the QA and development servers that will hold the applications that will be moved to the production server after all tests have been completed. For this work, all servers must have the same server software so that uniform processes can be carried through all phases of development to ensure that transitions will complete as efficiently as possible.

**Todd Bayley**

Department Head/Division Manager/Section Manager Printed Name

*Todd Bayley*

CIO

2/19/2019

Department Head/Division Manager/Section Manager Signature

Title

Date

Purchasing Approval:

*Steve Ziegler*  
Purchasing Director

2/19/19  
Date



**SOLE SOURCE LETTER**  
**Environmental Systems Research Institute, Inc. (Esri)**  
**380 New York Street**  
**Redlands, CA 92373**  
**E-mail: jricks@esri.com**

**DATE:** November 27, 2018

**TO:** Pasco County, Florida

**FROM:** Jackie Ricks, Esri Contract Coordinator/Contracts & Legal Department

**RE:** Esri Sole Source Justification for Geographic Information System Software

This letter confirms that Esri, as owner and manufacturer, is the sole-source provider of **software maintenance** (technical support plus Esri software updates/upgrades) for Esri products in the United States.

Esri is the sole-source provider of the following Esri products in the U.S. commercial, state, and local government marketplace:

- AppStudio for ArcGIS
- ArcGIS Desktop & Extensions Subscription (Basic, Advanced, Standard)
- ArcGIS Desktop Advanced
- ArcGIS Desktop Standard
- ArcGIS Developer Subscription
- ArcGIS Enterprise
- ArcGIS for Aviation Bundle
- ArcGIS for Maritime Bundle
- ArcGIS for Server and extensions
- ArcGIS GeoAnalytics Server
- ArcGIS GeoEvent Server
- ArcGIS GIS Server and extensions
- ArcGIS Hub
- ArcGIS Image Server
- ArcGIS Monitor
- ArcGIS Online (excluding data owned by 3<sup>rd</sup> party providers)
- ArcGIS Runtime and Extensions
- Drone2Map for ArcGIS
- Esri Business Analyst Online
- Esri Business Analyst Server
- Esri Community Analyst
- Esri Defense Mapping Bundle
- Esri MapStudio
- Esri Maps Products
- Esri Services Packages
- Insights for ArcGIS
- Navigator for ArcGIS
- Portal & Hosted Portal for ArcGIS

In an effort to support diversity in federal contracting, Esri has authorized certain businesses (see GSA Advantage! for details) as resellers of perpetual licenses for the following Esri products to eligible entities purchasing under a GSA Schedule. Esri GSA resellers cannot sell Esri software to state or local entities:

- ArcGIS Desktop Advanced
- ArcGIS Desktop Standard

Esri also distributes certain software licenses in combination with non-Esri software or services through open-market value-added resellers and OEMs. If you have further questions, please contact me at 909-793-2853, extension 1-1990.

  
Jackie Ricks